

**THE WEST BENGAL POWER DEVELOPMENT CORPORATION LIMITED**

(A Govt. of West Bengal Enterprise)

OFFICE OF THE GENERAL MANAGER  
SANTALDIH THERMAL POWER STATION  
P.O. - SANTALDIH THERMAL PLANT,  
DIST. - PURULIA - 723 146.



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**NIT No.: WBPDC/Tend-Adv/CC/14-15/56/STPS**

**Date:16.07.2014**

**TENDER REF. NO. STPS/M&C/Press Tender/WS/M1-209(Vol.- III)/14/201,**

**Dt. 10.07.2014**

**Description of the Work:** Hiring of 01 No. Semi – Deluxe TATA Star Bus , Model 2011 onward, that will ply to & fro between STPS Township & Adra railway Station, for the period 02(Two) years under Workshop Department, STPS”.

**INFORMATION TO BIDDERS:** This is a Four Part bidding system containing Earnest Money (Part-I), Qualifying Requirement (Part-II), Techno-Commercial (Part-III) and Price Bid (Part-IV). The same will be received and evaluated by the WBPDC, STPS from Technical and Financial point of view to make a selection in the best interest of the WBPDC, STPS for the complete work covered under the tender document.

**1) Earnest Money:** The Earnest Money of Rs. 20,000/- (Rupees Twenty Thousand only). The earnest money shall be deposited along with tender papers in the form of Bank Draft / Pay Order in favour of “ THE WEST BENGAL POWER DEVELOPMENT CORPORATION LIMITED” payable at United Bank of India, Santaldih Branch, Dist. Purulia or State Bank of India, Purulia Branch. Govt. Organizations / Undertakings, NSIC/SSI Units are exempted from submission of earnest money. Necessary certificate is to be submitted for NSIC/SSI units.

**2) Contract Period:** Two (02) Years.

**3) ESTIMATED COST INVOLVEMENT : Rs. 5,64,000/-** (Rupees Five Lac Sixty Four Thousand) for 01 (One) Year including wages of Drivers & helpers but **excluding Fuel & Mobil Cost.**

**4) Cost of Tender Paper:** Rs. 1000/- (Rupees One Thousand only).

**5) Sale of Tender Paper:**

*From 18.07.2014 to 30.07.2014 on all working days up to 15=00 hour. Tenders Forms can be obtained from Sr. Manager (M&C), STPS against written application on any working day, except Payday and Saturday(10:30 hrs to 12:00hrs), between 11:00 Hrs. and 15:00 Hrs after depositing cost of tender documents at cash counter, S.T.P.S. by cash only. Sale of tender paper to the applicant will not qualify them automatically in Techno-Commercial bid. Tender paper will be sold to each of the applicants.*

**6) Qualifying Criteria(Part-III):** All the documents, as stated under are, to be submitted in a sealed envelope otherwise the tender will be treated as invalid.

Attested Xerox copy of (a) Provident Fund Certificate (Not Sub-Code Certificate) allotted by S.R.O. & R.P.F.O., (b) PAN Card (c) Bank Statement of previous year (d) Latest Income Tax Return along with audited balance sheet of last year, (e) Service Tax Registration Certificate (for rental cab) (f) Professional Tax Registration Certificate,

(g) Experience & Credentials of having successfully completed similar type of job ‘Plying bus of capacity 32+1’ in Govt. / Reputed Organization during last 07(Seven) years ending 30<sup>th</sup> April, 2014 should be either of the following:-

a) Three similar completed purchase orders each costing not less than the amount equal to 40% of the estimated cost i.e. **Rs. 2,25,600/-**

Or,

b) Two similar completed purchase orders each costing not less than the amount equal to 50% of the estimated cost i.e. **Rs. 2,82 ,000/-**

Or,

c) One similar completed purchase order costing not less than the amount equal to 80% of the estimated cost i.e. **Rs. 4,51,200/-**

for which completion certificate or work order with schedule is to be submitted (h) Trade License (i) Public Carrier License as per Motor Vehicle Act, 1989 etc.

The WBPDC reserves the right to cancel the quotation in absence of the above documents at their discretion.

6.1 : The WBPDC reserves the right to cancel / accept the tender in absence of the documents at their discretion in case competent authority deems it.

6.2 : Legible photocopies of all documents are to be submitted with counter signed by tenderer. Original copies of documents are to be produced on demand.

6.3 : The tender, Qualification of bidder (Part-II) shall contain the name, Residential Address, Phone Number, Fax Number of person(s) authorized to sign the tender for future contact.

6.4 : Capability of making wage Payment within 10'th of every month without looking forward for release of bill from F&A Dept., STPS.

7) Pre – Bid Discussion: It is intended to have a pre-bid discussion at this Office of Sr. Manager (M&C), STPS on **31-07-2014** at **15=30** Hrs. to provide any additional information and furnish clarification, if any, needed on the scope of work and tender documents. Any modification or addenda to tender documents resolved shall also be part of these tender documents. Parties not attending the pre-bid discussion are also liable to abide by the output of pre-bid discussion.

8) Last date of Submission of Complete Tenders and opening of Part - I & II of the Bids:  
**04-08-2014** upto **15=00** Hrs. and **15=15** Hrs. respectively.

9) Opening of Tender:

9.1 : The tenders shall be opened in presence of representative of the tenderers at the time of date set for opening of tender as specified hereunder or in case any extension has been given thereto on the extended tender opening date and time notified to all the tenderers who have purchased the tender documents. Tenderers' authorized representative (upto two persons) may attend the opening.

9.2 : The due date and time of opening of E.M.D. & Qualification of bidder is after **15=15** Hrs. on **04-08-2014**. After opening the main cover, the envelope containing EMD (Part-I) shall be opened first and if EMD of requisite amount in proper mode is found only then Qualifying Requirement (QR) (Part-II) shall be opened.

9.3 : Techno - Commercial (Part-III) of tender of those tenderers who will be considered qualified in view of Part-I and Part-II by the WBPDCCL, shall be opened subsequently at a later date. The due date and time for opening of Techno - Commercial part shall be duly intimated.

9.4 : Price Bid (Part-IV) of tender of those tenderers who will satisfy qualifying requirements and who will accept technical and commercial terms & conditions of this tender shall be opened subsequently at a later date. The due date & time of opening of price bid will be duly intimated.

10) Evaluation of Tender:

10.1 : Issuance of tender documents will not mean that such tenderers are automatically considered qualified for the entire tender process.

10.2 : The WBPDCCL reserves the right to itself to accept any tender or reject any or all tenders or cancel / withdraw the invitation for tender without assigning any reason for such decision. Such decision by the WBPDCCL shall not be subject to question by any tenderer and the WBPDCCL shall bear no liability consequent upon such decision and the tenderer shall have no claim in this regard against the WBPDCCL.

10.3 : Evaluation by the WBPDCCL shall be based on the information and documentary evidence submitted by the tenderer in response to the tender documents. The requirements as stipulated in the tender notice and documents are the minimum and the WBPDCCL has the right to request for additional information. The WBPDCCL reserves its right to reject any tender, if in the opinion of the WBPDCCL the qualification data / documentary evidence submitted by the tenderer is incomplete or tenderer is found not qualified to satisfactorily perform the work. The WBPDCCL reserve the right to reject any tender if the tenderer is found to be disqualified by giving incorrect and / or false information.

10.4 : The WBPDCCL does not bind itself to accept the lowest tender and also reserves the right to split the work amongst more than one tenderer and also reserves the right to reject any or all tender or cancel the tender without assigning any reason whatsoever.

10.5 : Notwithstanding, anything stated above or elsewhere, the WBPDCCL reserves the right to asses the capability and capacity of the tenderer, should the circumstances warrant such assessment in the overall interest of the WBPDCCL.

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**GENERAL MANAGER**  
**STPS, WBPDCCL**